

OXFORD TOWN BOARD MEETING
Oxford Village Hall
Wednesday, November 5, 2025

The Regular Meeting of the Oxford Town Board was called to order by Supervisor Alan Davis at 7:00 pm in the Village Hall for the transaction of such business that may lawfully come before the Board. The meeting opened with a salute to the United States of America flag. Due and timely notice concerning the meeting was published in the Norwich Evening Sun and placed on the Town website (<https://www.townofoxfordny.com/>).

The meeting was brought to order at 7:01 pm.

Present were:

Town Supervisor: Alan Davis

Council: John Weidman
Ron Charles
John Hofmann

Town Highway Superintendent:

Town Clerk: Mary Olmsted

Other present: Mark Drewniak
Jon Bogardus

Approval of Minutes - Town Board Meeting October 8, 2025

Minutes from the previous monthly meeting

A motion to approve the October 8, 2025, minutes as written. Motion to accept the minutes moved by Ron Charles, seconded by John Weidman; all approved.

Communications:

Excess Collateralization was given to the Town Clerk for filing.

The Oxford Historical Society mailed a letter to Supervisor Davis thanking the Board for the donations and support. They included information explaining where the funds were used.

Supervisor's Monthly Report:

Revenue: \$117,516.38

Appropriations: \$267,461.76

Bank Balances:

General Fund Checking: \$52,064.89
Highway Fund Checking: \$59,019.08
Trust & Agency Checking: \$12,010.80
Water District Checking: \$2,029.33

General Savings: \$6,387.07
DA Savings: \$100,343.75
DB Savings: \$412,965.17

Public Comment:

Public Hearing for the Town of Oxford 2026 Budget began at 7:10 pm. There was no one in attendance, and no comments were made regarding the budget. Supervisor Davis entertained a motion to adjourn the Public Hearing. A motion was moved by John Hofmann, seconded by John Weidman; all approved. The Public Hearing was adjourned at 7:14 pm.

Supervisor Davis discussed with the Board changes that need to be made to the 2026 budget. The changes would be to transfer money from Appropriation Account DA9710.6 to DA9788.6 for the Lease Debt of \$64,000.00 and DA9710.7 to DA9788.7 for the Lease Interest of \$3,122.00. Davis entertained a Motion to approve the changes. Motion to approve the changes moved by Ron Charles, seconded by John Weidman; all approved.

The Board reviewed the changes to the 2026 Town budget. Motion to adopt the budget with changes was moved by Ron Charles, seconded by John Hofmann; all approve. Roll call: John Weidman - yes; Ron Charles - yes; John Hofmann - yes; Alan Davis - yes.

Final approval of the 2026 Water District budget. Motion to accept the budget moved by John Weidman, seconded by Ron Charles; all approved. Roll call: John Hofmann - yes; Ron Charles - yes; John Weidman - yes; Alan Davis - yes.

Old Business:

New Business:

The Planning Board has approved Mark Drewniak to fill the vacancy left by Holly Cirello's term (1/1/2023 to 12/31/27). Supervisor Davis entertained a motion to approve Mark Drewniak to fill the position. A motion to approve Mark was moved by Ron Charles, seconded by John Weidman; all approved.

The Town Clerk has been researching how to offer online payments for tax collection and clerk fees on the Town website. She has reached out to the same company that the Village of Oxford uses for these services. With the Board's approval, the clerk would like to move forward with the payment option. Motion to approve the online payment option moved by John Weidman, seconded by Ron Charles; all approved.

Davis received the insurance check for the pickup truck deductible and garage door damage in the amount of \$4,213.13. Davis would like to transfer the funds from Revenue Account A2770 to Appropriation Account A5132.4. Motion to move the funds moved by Ron Charles, seconded by John Weidman; all approved.

Davis read to the Board a Resolution in Support of Congressman Nick Langworthy's Energy Choice Act (H.R. 3699, S. 1945) and in Opposition to Government-Mandated Natural Gas Bans. The Board agreed with the Resolution. Davis entertained a motion to approve the Resolution. Motion to approve the Resolution moved by John Weidman, seconded by Ron Charles; all approved.

Highway Town Superintendent Monthly Report:

Superintendent William Pinney was not available for the meeting. Pinney submitted a report to Supervisor Davis to distribute to the Board. General overview of the report: routine maintenance, road repair, and seasonal preparation were conducted throughout the month; the crew continued to focus on fall cleanup, snow readiness, culvert work, and paving; and equipment was serviced and prepared for the upcoming month of November.

General Fund vouchers: #195 through #209 for a total of \$8,900.80

Highway Fund vouchers: #146 through #171 for a total of \$181,568.66

Review and Approval of Bills and Claims

Approval of Bills and Claims motion to approve the Bills and Claims moved by Ron Charles, seconded by John Weidman; all approved.

Regular Meeting adjourned at 7:26 pm - Next meeting, December 10, 2025 - 7:00 pm - Village Hall