

OXFORD TOWN BOARD MEETING

Oxford Village Hall

Wednesday, January 14, 2026

The Regular Meeting of the Oxford Town Board was called to order by Supervisor Alan Davis at 7:00 pm in the Village Hall for the transaction of such business that may lawfully come before the Board. The meeting opened with a salute to the United States of America flag. Due and timely notice concerning the meeting was published in the Norwich Evening Sun and placed on the Town website (<https://www.townofoxfordny.com/>).

The meeting was brought to order at 7:03 pm.

Present were:

Town Supervisor: Alan Davis

Council: John Weidman
Matt Gieger
John Hofmann
Carl Koenig

Town Highway Superintendent: NA

Town Clerk: Mary Olmsted

Other present: Steve Locke
Vicky House

Approval of Minutes - Town Board Meeting December 10, 2025

Minutes from the previous monthly meeting

A motion to approve the December 10, 2025, minutes as written. Motion to accept the minutes moved by John Weidman, seconded by Carl Koenig; all approved.

Communications:

Excess Collateralization was given to the Town Clerk for filing.

Supervisor's Monthly Report:

Revenue: \$405,071.13

Appropriations: \$67,373.77

Bank Balances:

General Fund Checking: \$3,568.34
Highway Fund Checking: \$1,640.95
Trust & Agency Checking: \$11,682.48
Water District Checking: \$2,029.33

General Savings: \$38,525.02
DA Savings: \$53,682.31
DB Savings: \$686,587.03

Public Comment:

Steve Locke spoke to the Board, explaining how his office has been working on completing the past AUDs and what they will do next to help get the remaining AUDs completed. He suggested that the Town implement newer computer software to assist with future accounting endeavors.

Vicky House, Town Historian, presented her yearly report for 2025. She informed the Board of the programs that she has provided throughout the year. She also informed the Board of the books that she is working on and the future work she would like to complete. She has asked the Board to support her in applying to become a New York State Historian.

Old Business:

New Business:

The Town Clerk submitted the 2025 year-end report to Supervisor Davis and provided a copy to the Board members. Davis entertained a motion to accept the 2025 Town Clerks yearly report. Motion to accept the 2025 Town Clerk's report moved by Matt Gieger, seconded by John Hofmann; all approved.

Supervisor Davis provided his 2025 year-end report. The Board discussed the report and the changes that were made. Davis entertained a motion to accept the 2025 Supervisor's report and the changes made. Motion to accept the 2025 Supervisor's report moved by Carl Koenig, seconded by John Hofmann; all approved.

Davis provided the Board with a list of the 2026 Town of Oxford Board Appointments. The motion to accept the 2026 Town of Oxford Board Appointments made by John Weidman, seconded by John Hofmann; all approved. The list of Appointments is available at the Town Office.

Davis read to the Board a resolution for the Annual Re-Organizational Town Board Functions. He asked the Board to approve the resolution stating that NBT, NA of Oxford would be designated as the depository for ALL funds received by the Town of Oxford. This would also resolve that Certificates of Collateral and/or Deposit Insurance shall be in place. Davis entertained a motion to approve the Annual Re-Organizational Town Board Function. Motion to approve the Annual Re-Organizational Town Board Function moved by John Hofmann, seconded by John Weidman; all approved.

Highway Town Superintendent Monthly Report:

Superintendent William Pinney was not available for the meeting. Pinney submitted his report to Supervisor Davis. Davis read the report and provided a copy to the Board members. Davis updated the Board on the progress in looking for a new truck that the Town will need to replace. John Weidman would like to go on record to say that using the money from C.H.I.P.s is not acceptable and would be a huge mistake to use that money for equipment. The Board discussed options for obtaining pricing, or bids, on future work to be done on the roads.

General Fund vouchers: #1 through #24 for a total of \$30,581.42

Highway Fund vouchers: #1 through #16 for a total of \$73,294.86

Review and Approval of Bills and Claims

The Board reviewed the Bills and Claims. Motion to approve the Bills and Claims moved by John Hofmann, seconded by John Weidman; all approved.

Supervisor Davis entertained a motion to go into an Executive Session. Motion to go into Executive Session moved by Matt Gieger, seconded by Carl Koenig; all approved.

The Executive Session began at 8:38 pm.

Davis entertained a motion to go out of Executive Session. Motion to go out of Executive Session moved by John Hofmann, seconded by Carl Koenig; all approved.

Davis entertained a motion to cover one month's portion of the employee's family health insurance premium for the Town Highway employee. The employee is out of work due to an elbow injury that occurred on the job. Motion to agree to cover that portion moved by John Weidman, seconded by Carl Koenig; all approved.

Executive Session adjourned at 8:45 pm.

Regular Meeting resumed at 8:46 pm.

Meeting adjourned at 8:46 pm - Next meeting, February 11, 2026 - 7:00 pm - Village Hall.